

# Community Protection Overview and Scrutiny Committee

5 SEPTEMBER 2006

## Agenda

The Community Protection Overview and Scrutiny Committee will meet at the **SHIRE HALL, WARWICK** on **TUESDAY 5 SEPTEMBER 2006 at 2:15 p.m.**

(**Note: Members only** - please note that a Seminar on the Impact of the Crime and Disorder Act, the Respect Agenda and Local Area Agreements on the role and remit of the Committee will be held at **1:15 p.m.**)

The agenda will be: -

### 1. **General**

#### (1) **Apologies for absence**

#### (2) **Members' Declarations of Personal and Prejudicial Interests**

Members should disclose the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

Personal interests relating to any item on the agenda arising by virtue of the Member serving as a district/borough councillor are declared below:

Stratford-on Avon District Council – Councillors John Appleton and Mike Perry.

Warwick District Council - Councillors Michael Doody, Bernard Kirton and Dave Shilton

Rugby Borough Council – Councillors Gordon Collett and Heather Timms.

**(3) Minutes of the Community Protection Overview and Scrutiny Committee meeting held on 25 July 2006.**

**2. Public Question Time**

Up to 30 minutes of the meeting is available for members of the public to ask questions on any matters relevant to the business of the Community Protection Overview and Scrutiny Committee.

Questioners may ask 2 questions and can speak for up to three minutes each.

To be sure of receiving an answer to an appropriate question, please contact Jean Hardwick on 01926 412476 or e-mail

[jeanhardwick@warwickshire.gov.uk](mailto:jeanhardwick@warwickshire.gov.uk) at least 15 minutes before the start of the meeting and ensure that Council staff are aware of the matter on which you wish to speak.

**ITEMS FOR DISCUSSION**

**3. Trading Standards Performance Report – 2006/07**

Report of the Strategic Director of Adult, Health and Community Services.

The report summarises the performance of Trading Standards for the year 2005/06.

**Recommendation**

The Community Safety Overview & Scrutiny Committee is asked to:

- (a) Consider the performance of the Trading Standards Service for the year 2005/06.
- (b) Endorse any proposed remedial actions.
- (c) Request any additional information required.

For further information please contact Anthea Davis, Assistant Head of Trading Standards, Tel: 01926 414063 e-mail

[antheadavies@warwickshire.gov.uk](mailto:antheadavies@warwickshire.gov.uk).

## 4. European Foundation for Quality Management (EFQM)

### (a) Using the EFQM Excellence Model to Assess Departments

Report of the Strategic Director of Performance and Development.

This paper gives background on how the County Council uses the EFQM Excellence Model to assess departments. It serves as an introduction to the reports on assessments from individual departments.

#### **Recommendation**

That the Community Protection Overview & Scrutiny Committee note –

- (1) The background information on the Council's EFQM process as context for considering the assessment feedback reports on this agenda;
- (2) That the process is currently under review.

For further information please contact Susan Littlewood, Corporate Planning Manager Tel 01926 412753 e-mail [susanlittlewood@warwickshire.gov.uk](mailto:susanlittlewood@warwickshire.gov.uk) or Mandeep Kalsi, Administration Officer, Tel 01926 412341 or e-mail [mandeepkalsi@warwickshire.gov.uk](mailto:mandeepkalsi@warwickshire.gov.uk)

### (b) EFQM Assessment Results and Action Plan - Fire and Rescue Service

Report of the Strategic Director of Community Protection and County Fire Officer.

A report following the EFQM inspection of Warwickshire Fire and Rescue Service by Excellence in Business in November 2005. The report outlines some of the areas of best practice and the key themes for improvement. Improvement activities have been incorporated in the 2006/07 Service Plan.

#### **Recommendation**

That Members note the report and approve the prioritised key themes for improvement.

For further information please contact Balbir Singh, Head of Policy and Performance, Tel: 01926 753201 e-mail [balbirsingh@warwickshire.gov.uk](mailto:balbirsingh@warwickshire.gov.uk)

**(c) The Peer Review Process for Trading Standards**

Report of the Strategic Director of Adult, Health and Community Services.

To inform Members about the national Peer Review process for Trading Standards, based on the European Foundation for Quality Management model, focussing on the recent review of the Warwickshire Trading Standards Service and the proposed service improvements that ensue.

**Recommendation**

That Members note the report and endorse the approach.

For further information please contact Anthea Davies, Assistant Head of Trading Standards. Tel 01926 414063 e-mail [antheadavies@warwickshire.gov.uk](mailto:antheadavies@warwickshire.gov.uk).

**5. The Consumer Advice Policy for Trading Standards**

Report of the Strategic Director for Adult, Health and Community Services.

To consider a revised policy for the delivery of consumer advice by Warwickshire Trading Standards Service in light of the introduction of Consumer Direct West Midlands.

**Recommendation**

That Members endorse the revised approach and commend the policy to Cabinet.

For further information please contact Anthea Davies, Assistant Head of Trading Standards. Tel 01926 414063 e-mail [antheadavies@warwickshire.gov.uk](mailto:antheadavies@warwickshire.gov.uk).

**6. Provisional Items for Future Meetings and Forward Plan Items Relevant to this Committee**

**(a) Provisional Items for Future Meetings**

A table setting out provisional items for future meetings is attached.

**(b) Forward Plan – Items Relevant to this Committee**

None

For further information please contact Jean Hardwick, Principal Committee Administrator, Tel 01926 412476 E-mail [jeanhardwick@warwickshire.gov.uk](mailto:jeanhardwick@warwickshire.gov.uk).

## 7. Any Other Items

which the Chair decides are urgent

JIM GRAHAM  
Chief Executive

### Overview and Scrutiny Committee Membership

**County Councillors:-** John Appleton, David Booth, Richard Chattaway, Gordon Collett, Michael Doody, John Haynes, Bernard Kirton, Barry Longden, Mike Perry, Dave Shilton, Heather Timms, and John Wells

**Cabinet Portfolio Holder:-** Councillor Richard Hobbs (Community Safety)

**The reports referred to are available in large print if requested**

**General Enquiries:** Please contact Jean Hardwick on 01926 412476  
E-mail: [jeanhardwick@warwickshire.gov.uk](mailto:jeanhardwick@warwickshire.gov.uk)

**Enquiries about specific reports:** Please contact the officers named in the reports.